

# Advanced Employment Law Boot Camp

Schwartz Hannum PC has developed a one-day, advanced human resources program specifically designed for experienced human resources specialists and/or graduates of Schwartz Hannum's Employment Law Boot Camp.

Presented in an interactive seminar format, knowledgeable and lively attorney instructors will discuss complex human resources issues.

Participants will receive a comprehensive Tool Kit containing helpful forms, checklists and guidance.

## Topics will include:

- **Reductions In Force and Creative Ways to Reduce Headcount and Expenses:**
  - Best Practices for Planning and Implementing A RIF
  - Alternatives to a RIF (Furloughs, Across-The-Board Salary Reductions, Voluntary Early Retirement Programs, Innovative Access To Unemployment Benefits and More)
  - Tips for Avoiding and Successfully Defending Lawsuits
- **Religious Discrimination:** Defining and Preventing
- **Conducting a Wage and Hour Self-Audit** (Before the Government Audits You)
  - Independent Contractors
  - Exempt and Non-Exempt Classifications
  - Telecommuters: Tips and Traps
  - Unemployment Benefits
- **Ask The Experts:** Lunch With Questions And Answers

## Who should attend?

Experienced Human Resources Professionals, In-House Counsel and Graduates of Schwartz Hannum PC's Employment Law Boot Camp.

## Registration Now Open

### Location:

Schwartz Hannum PC  
11 Chestnut Street  
Andover, MA 01810

### October 14, 2010

8:30 a.m. to 4:30 p.m.

Tuition is \$500 per person

*Registration is limited. There will be a maximum of 12 participants.*

**To register, please contact Kathie Duffy at (978) 623-0900 or [kduffy@shpclaw.com](mailto:kduffy@shpclaw.com).**

### Registration Deadline:

October 7, 2010

**Celebrating 15 Years**  
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