



Risk Management Strategies For Off-Campus Trips And Activities

Recent litigation and news reports have highlighted the myriad risks involved in taking students on trips of all kinds, from local excursions to international adventures. In this lively webinar, we will explore the key components of an ideal trip compliance package and discuss ways to minimize the potential risks associated with off-campus trips and activities, including the special challenges associated with international travel. The webinar will include a discussion of ways to prepare students and trip chaperones for potential issues that may arise during off-campus trips and activities.

Topics will include:

- Essential Components Of Permission And Release Forms
- Medical Authorization Forms And Collection Of Relevant Health Information
- Background Checks For Volunteer Chaperones And Vendors
- Policies Regarding Trips For Inclusion In Student And Employee Handbooks
- Chaperone Guidelines And Training
- Topics To Address During Pre-Departure Orientations
- Vendor Selection For Trip-Related Services
- Minimizing Risks Associated With International Trips

Who should attend?

Head Of School

Assistant Head Of School

Dean Of Students

Director Of Experiential Learning

Chief Financial Officer

Business Manager

Director Of International Programs

**WEBINAR SERIES FOR
INDEPENDENT SCHOOLS
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LOCATION

Schwartz Hannum PC Webinar

DATE AND TIME

January 17, 2017

12:00 p.m. to 1:30 p.m. EST

REGISTRATION DEADLINE

January 10, 2017

TUITION

\$100

To register, please contact Kathie Duffy at (978) 623-0900 or kduffy@shpclaw.com.

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